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Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

Click **Miscellaneous** hyperlink.

Enter **Case Number**

Click **Next.**

Select **Disclosure of Compensation of Attorney for Debtor**, click **Next.**

Select the **Debtor.**

Note: If this is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

Place a check mark in the box to establish the association.

Click **Next.**

Click **Next.**

Associate the pdf file of the **Disclosure of Compensation of Attorney for Debtor**, click **Next.**

Please enter total compensation agreed upon: **Enter total amount without \$ dollar sign.**

Click **Next.**

Edit the docket text if necessary.

Click **Next.**

Review final docket text.

Click **Next.**

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